

Ref. No: ICL/IQAC/264/2026

Date: 25 April 2026

## AMENDMENT OF CONSTITUTION OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

It is hereby notified that the Internal Quality Assurance Cell (IQAC) has been duly amended with letter no. ICL/IQAC/162/2025 in accordance with the guidelines of the **National Assessment and Accreditation Council (NAAC) and University Grants Commission (UGC)** for the purpose of ensuring continuous improvement in the overall performance of the institution.

The IQAC will work towards developing a system for conscious, consistent, and catalytic improvement in the academic and administrative performance of the institution.

The composition of the IQAC is as follows:

1. **Chairperson: Mr. Manish Kumar (Director)**
2. **Coordinator: Dr. Niharika**
3. **Faculty Members: Mr. Kartikeya Gautam Mr. Shaurya Kashyap & Ratna Shekhar**  
(Assistant Professors – Law)
4. **Administrative Staff: Mr. Prabhanjan Kumar & Mr. Praveen Kumar Jha**
5. **Student Representative: Mr. Rishav Raj**
6. **External Expert: Adv. Sanjiv Kumar**

The IQAC will begin functioning with immediate effect. All concerned are requested to extend their full cooperation and support.

For any queries or suggestions, please contact the IQAC Coordinator.



**Mr. Manish Kumar**  
Director  
Impact College of Law

## **Agenda 1: Constitution of the Internal Quality Assurance Cell (IQAC) Resolution:**

The Chairperson initiated the meeting by emphasizing the significance of establishing a robust IQAC in line with NAAC guidelines. After deliberations, it was unanimously resolved to constitute the IQAC with the following members:

- **Chairperson: Mr. Manish Kumar (Director)**
- **Coordinator: Dr. Niharika (Principal In-Charge)**
- **Faculty Members: Mr. Kartikeya Gautam Mr. Shaurya Kashyap & Ratna Shekhar (Assistant Professors – Law)**
- **Administrative Staff: Mr. Prabhanjan Kumar & Mr. Praveen Kumar Jha**
- **External Experts: Adv. Sanjiv Kumar**
- **Student Representative: Mr. Rishav Raj**

The composition ensures representation from all stakeholders, fostering a holistic approach to quality assurance.

## **Agenda 2: Assignment of roles and responsibilities of IQAC Members**

### **Resolution:**

The coordinator outlined the primary functions of IQAC members, which includes:

- Developing and applying quality benchmarks for academic and administrative activities.
- Facilitating a learner-centric environment conducive to quality education.
- Organizing workshops and seminars on quality-related themes.
- Encouraging adoption of innovative teaching-learning methods and integration of technology to enhance educational outcomes.
- Facilitating collection and analysis of feedback from students, parents, alumni, and other stakeholders to inform quality improvement strategies.
- Documenting and reporting activities leading to quality improvement.
- Conducting periodic academic and administrative audits and following up on their outcomes.
- Preparing the Annual Quality Assurance Report (AQAR) as per NAAC guidelines.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices; development and maintenance of institutional database through MIS for maintaining/enhancing institutional quality.

## **Agenda 3: Formation of Sub-Committees for NAAC Accreditation**

### **Resolution:**

#### **1. Advisory Committee**

The committee is formed to provide guidance and support to the IQAC in its efforts to improve the quality of an educational institution. The members are:

**Mr. Manish Kumar (Director)**

**Dr. Niharika**

**Adv. Sanjiv Kumar (External Expert)**

#### **2. Academic Committee**

In order to ensure the timely, efficient, and progressive performance of academic tasks, including curriculum development, teaching methodologies, and assessment processes, an academic committee was formed with the following members:

**Mr. Kartikeya Gautam (Assistant Professor – Law)**

**Mr. Shaurya Kashyap (Assistant Professor – Law)**

**Mr. Ratna Shekhar (Assistant Professor – Law)**

#### **3. Research and Development Committee**

Formed to promote quality research initiatives, encourage faculty and student research projects, and facilitate collaborations with other institutions and industries. The members are:

**Mr. Kartikeya Gautam (Assistant Professor – Law)**

**Mr. Shaurya Kashyap (Assistant Professor – Law)**

**Mr. Ratna Shekhar (Assistant Professor – Law)**

**Ms. Kavya Ratna (Assistant Professor - Law)**

#### **4. Administrative Committee**

The members of administrative committee are:

**Mr. Prabhanjan Kumar**

**Mr. Praveen Kumar Jha**

**Mr. Diwakar Kumar**

## **5. Curriculum Development and Review Committee**

It will function as a specialized committee to specifically focus on curriculum development, review, and improvement. It will ensure that our course curriculum aligns with the institutional goals and standards.

The members are:

**Mr. Kartikeya Gautam (Assistant Professor – Law)**

**Mr. Shaurya Kashyap (Assistant Professor – Law)**

**Mr. Ratna Shekhar (Assistant Professor – Law)**

**Ms. Kavya Ratna (Assistant Professor - Law)**

## **6. Student Welfare Committee**

The committee will work to implement and improve student welfare programs and services. The members are:

**Mr. Kartikeya Gautam (Assistant Professor – Law)**

**Mr. Shaurya Kashyap (Assistant Professor – Law)**

**Mr. Ratna Shekhar (Assistant Professor – Law)**

**Ms. Kavya Ratna (Assistant Professor -Law)**

**Dr. Rajeev Ranjan (Placement Officer)**

## **7. Industry Institute Committee**

This committee will be responsible for fostering collaboration between our institution and relevant industry. Also, for arranging industry visits, guest lectures, internships for students and facilitating placement for students. The members are:

**Mr. Kartikeya Gautam (Assistant Professor – Law)**

**Mr. Shaurya Kashyap (Assistant Professor – Law)**

**Mr. Ratna Shekhar (Assistant Professor – Law)**

**Ms. Kavya Ratna (Assistant Professor -Law)**

## 8. Examination Committee

To maintain quality and integrity of academic assessment within an institution. The committee members are:

**Mr. Kartikeya Gautam (Assistant Professor – Law)**

**Mr. Shaurya Kashyap (Assistant Professor – Law)**

**Mr. Ratna Shekhar (Assistant Professor – Law)**

**Ms. Kavya Ratna (Assistant Professor -Law)**

**Mr. Praveen Kumar Jha**

## 9. Library Committee

The committee will focus on ensuring the library aligns with the institution's educational goals. The members are:

**Ms. Sonika Mishra**

## 10. SC & ST Committee

The committee would focus on the welfare and well-being of Scheduled Caste (SC) and Scheduled Tribe (ST) students. The members are:

**Ms. Srimati Devi**

**Mr. Durga Das**

**Mr. Kartikeya Gautam (Assistant Professor – Law)**

**Ms. Kavya Ratna (Assistant Professor - Law)**



**Director  
Impact College of Law**